Controller  
Austin, TX

Daman Consulting is an established firm in the rapidly growing data analytics and management space. We are looking for a dynamic and driven individual as our Controller. If you are looking for a position that has a direct impact on a company’s growth and profitability and is motivated by opportunities to enhance financial analytics, operational efficiencies and systems automation, in addition to managing day-to-day fiscal operations, you are a good fit!

**Essential Duties and Responsibilities**

* Responsible for accurate, timely day to day fiscal management of our organization.
* Responsible for all accounting operations, streamlining and automating processes where needed, maintaining a documented system of accounting policies, procedures and controls, and overseeing the maintenance of accounting records.
* Responsible for the production of periodic financial reports and enhancing financial analytic capabilities, including job costing.
* Responsible for compliance with local, state, and federal government filing and reporting requirements.
* Manage relationships and expectations of third parties such as tax accountants, payroll vendors, insurance brokers etc.
* Manage banking relationships.
* Advise Daman management and guide financial decisions. This position reports directly to the CEO.

**Minimum Requirements**

* Bachelor’s Degree in accounting, finance, business or related field.
* Proven working experience as a Controller.
* Understanding of applicable laws and regulations.
* Understanding of economic principles, financial markets, and banking.
* Understanding of financial data analysis and reporting.
* Ability to deliver quality work on tight deadlines, with strong organization and priority setting.
* Advanced computer skills, specifically in Excel and proficiency in QuickBooks.

**Additional Preferred Requirements**

* CPA license is required.
* Experience working with third-party payroll providers, such as ADP, Paychex, and/or Intuit.
* Experience with time management systems and job costing.